

BRUNSWICK COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA
May 15, 2006
6:30 P.M.

I. Call to Order

II. Invocation/Pledge of Allegiance

III. Adjustments/Approval of Agenda

IV. Public Comments

V. Approval of Consent Agenda

A. Minutes

1. April 17, 2006 Regular Meeting Minutespg. 1-11
2. May 1, 2006 Regular Meeting Minutespg. 12-22

B. Tax Matters

1. Tax Collection Report for April 2006pg. 23-26
2. Fire Fee Releases for May 2006pg. 27-30
3. Tax Releases for May 2006pg. 31-40

C. Financepg. 41-46

1) General Fund Amendment 82-Increase \$11,585

The County received \$11,585 from the North Carolina Health Pest Management Division of Environmental Health restricted to be used for mosquito control. Staff recommends appropriation of the funds for contracted services in the Operation Services Department budget. The amendment does not require the appropriation of any additional local county funds.

2) General Fund Amendment 86-Increase \$130,861

County Capital Reserve Fund 20-Increase \$130,861

The County earned revenue in excess of expenditures totaling \$130,861 in fiscal years 2004 and 2005 in the Storm Water Ordinance Enforcement Department. Staff recommends that the earnings in excess of expenditures be set aside in the County Capital Reserve Fund designated for future Storm Water Ordinance Enforcement projects. The amendment does not require the appropriation of any additional local county funds.

3) General Fund Amendment 88-Increase \$608,992

On March 6, 2006 the Board of Commissioners authorized a capital lease agreement for park lighting with Musco. The capital lease agreement was recently finalized. The requested amendment is to record the proceeds of \$608,992 from the lease. The amendment does not require the appropriation of any additional local county funds.

4) General Fund Amendment 87-Increase \$80,000

The County received an additional \$80,000 of federal revenue restricted for use in mosquito control. Staff recommends the funds be appropriated for temporary salaries and wages of \$20,000 and chemicals of \$60,000. The amendment does not require the appropriation of any additional local county funds.

5) General Fund Amendment 89-Increase \$4,000

The Cooperative Extension Department received a contribution of \$4,000 from the Cape Fear Golf Course Association to assist with the turf agent's travel expenses. Staff recommends appropriation of

the revenue for the department's travel-mileage budget. The amendment does not require the appropriation of any additional local county funds.

6) General Fund Amendment 90-Increase Transfer to County Capital Project Fund \$11,520

County Capital Project Fund Amendment 17-Increase \$11,520

The County incurred professional fee expenses of \$11,520 associated with surveying. The funds were budgeted in the engineering budget in the general fund. Staff recommends that a transfer be made for \$11,520 from the general fund to the county capital project fund so that the project costs are properly accounted for. The amendment does not require the appropriation of any additional local county funds.

7) General Fund Amendment 91- Decrease \$5,121

Staff was notified of a reduction in the Teen Court fiscal year ending June 30, 2006 budget totaling \$5,121. The Department is able to absorb the reduction and recommends reducing operating expenses by \$5,121 for the budget adjustment. The amendment does not require the appropriation of any additional local county funds.

8) Health Fund Amendment 26-Increase \$2,780

The Health Department received additional funding for the WIC program in the amount of \$2,780 restricted for use in client services. The department requests appropriation of the funds for travel subsistence expenses. The amendment does not require the appropriation of any additional local county funds.

9) Enterprise Capital Reserve Fund 25-Increase \$10,000

Enterprise Capital Project Fund 32-Increase \$10,000

Engineering Reimbursable expenses for the Supply Area Water Line Extension and Wastewater Improvements have been incurred that were not anticipated in the budget ordinance. Staff recommends the appropriation of \$10,000 of investment earnings from the Enterprise Capital Reserve Fund to the project for engineering expenses. The amendment does require the appropriation of local funds in the amount of \$10,000.

10) General Fund Amendment 92-Transfer to County Capital Project \$504

County Capital Project Fund 18-Increase \$504

The county incurred engineering fees for the Brunswick County Government Complex Road project that is planned to be included in the FY 2007 CIP in the amount of \$504. The funds were budgeted in the engineering budget in the general fund. Staff recommends that a transfer be made for \$504 from the general fund to the county capital project fund so that the project costs are properly accounted for. The amendment does not require the appropriation of any additional local county funds.

11) Budget Transfer of \$19,554

The budget policy requires notification to the Board of Commissioners of budget transfers between departments within a fund that are in excess of \$5,000 or the emergency contingency. A budget transfer of \$19,554 was made from the debt contingency budget to the waste water budget for St. James closeout expenses in excess of amounts budgeted. The transfer does not require the appropriation of any additional local county funds.

12) Budget Transfer of \$571,277

The budget policy requires notification to the Board of Commissioners of budget transfers between departments within a fund that are in excess of \$5,000 or the emergency contingency. A budget transfer of \$571,277 was made from the non-departmental budget to the detention center budget for prior year's inmate medical expenses. The transfer does not require the appropriation of any additional local county funds.

13) General Fund Amendment 93-Increase \$146,608

The Operations Services Department reported a projected budget shortfall in fuel and operating line items due to the increase of rolling stock and fuel prices. Staff recommends the appropriation of service center revenue line items collected in excess of amounts budgeted totaling \$49,001 and \$97,427 of alcoholic beverage tax be appropriated for fuel in the service center budget totaling \$146,608. The transfer does require the appropriation of additional local county funds of \$146,608

D. Memorandum of Understanding for MPO Boundariespg. 47-62
Staff recommends approval of MOU that will permit expansion of the MPO boundary.

VI. Public Hearing

1. **GIS – Proposed Street Names - (Jan Clemmons)**pg. 63-68

VII. Administrative Report

1. **GIS – Proposed Street Names - (Jan Clemmons)**pg. 69-70
Staff recommends that the Board of Commissioners approve the proposed street names as presented.

2. **Planning – Map Amendment Z-06-07 - (Leslie Bell)**pg. 71-96
Staff recommends that the Board of Commissioners approve First Reading and set a Public Hearing for June 5, 2006 at 6:30 for Map Amendment Z-06-07.

3. **Planning – Proposed Unified Development Ordinance (UDO) - (Leslie Bell)**pg. 97-98
Staff recommends that the Board of Commissioners set a Public Hearing date of June 5, 2006 at 5:00 p.m. for the proposed Unified Development Ordinance (UDO).

4. **Public Housing – Crisis Housing Assistance Rehabilitation Contracts - (Vonnice Fulwood)**.....pg. 99-121
Staff recommends that the Board of Commissioners award (5) Crisis Housing Assistance Rehabilitation contracts to Countywide CDC, Total amount awarded \$125,279.00, (10) Rehab. Contracts to Hill Developers, total amount awarded \$283,830.00. (3) Rehab. Contracts to Unique Homes, total amount awarded \$92,140.00 & (4) Rehab. Contracts to Jones Home Improvements, total amount awarded \$119,800.00. Total Amount to be awarded is \$621, 049.00.

5. **BSRI – Home & Community Care Block Grant Funding Plan 2006-07 - (Jim Russell)**pg. 122-127
Staff recommends that the Board of Commissioners approve the 2006-07 County Funding plan for the Home and Community Care Block Grant (HCCBG).

6. **Engineering –SAD 23 – Holden Beach Causeway Gravity Sewer Collection System - (Jeff Phillips)**.....pg. 128-133
Staff recommends that the Board of Commissioners award a contract to ES&J Enterprises, Inc. for \$674,856.00 for the construction of the Holden Beach Causeway Gravity Sewer Collection System and approve the Capital Project Ordinance Amendment in the amount of \$743,116.

7. **Goals & Objectives - FY 2006-2007 - (Marty Lawing)**pg. 134-138
Staff recommends that the Board of Commissioners approve the Major Goals and Objectives for FY 2006-2007.

8. **Group Medical/Dental Renewal Proposal - (Marty Lawing)**pg. 139-147
Staff recommends that the Board of Commissioners approve the FY 2006-2007 Renewal Proposal for Group Health and Dental Benefits with the NCACC Health Insurance Trust.

9. **FY 2006-07 Annual Budget Presentation - (Marty Lawing)**pg. 148-149
Staff recommends that the Board of Commissioners receive the FY 2006-07 Annual Budget and schedule a Public Hearing for June 5, 2006 at 6:30 pm.

VIII. Board Appointments

1. **Library Board (District 1, 2, 4)**pg. 150-151
2. **Region O Area Agency on Aging Advisory Council (District 2, 4)**pg. 152
3. **Brunswick Community College (District 4)**pg. 153
4. **Marine Fisheries Advisory Board (District 1, 5)**pg. 154

IX. County Attorney

1. **Special Assessment #21, Grey Bridge Road**pg. 155-157
County Attorney recommends to proceed with the project.

X. Other Business/Informal Discussion

XI. Adjournment